

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Member for Commercial Strategy, Estates and Property Decision Day held remotely on Wednesday, 6th April, 2022

1. **MANAGING HAMPSHIRE'S BUILT ESTATE**
2. **PROJECT APPRAISAL: ALTERATIONS AND REFURBISHMENT OF FAREHAM PARKWAY**
3. **PROPERTY SERVICES ASSET DECISIONS**
4. **BUSINESS SERVICES GROUP – BUSINESS PLANS 2022/23**

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Estates and Property
Date:	6 April 2022
Title:	Managing Hampshire's Built Estate
Report From:	Director of Culture, Communities and Business Services

Contact name: Rebecca Thompson

Tel: 0370 779 2072

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1. The decisions:

That the Executive Member for Commercial Strategy, Estates and Property:

- 1.2 Notes the progress made on the delivery of the 2021/22 repairs and maintenance programme and the projected 2021/22 outturn position for the repairs and maintenance budgets.
- 1.3 Approves the carry forward of the unexpended balance of the 2021/22 repairs and maintenance budgets to 2022/23 to meet the commitments made against these budgets.
- 1.3 Approves the high-level allocation of the 2022/23 repairs and maintenance budgets for the corporate and schools' estates as set out in the report, to address the priorities for health and safety, compliance, condition and business continuity.
- 1.4 Approves the provision of £670,000 of additional Schools Condition Allocation (SCA) funding for the planned "SCOLA" recladding project at Wavell School, identified in the 2022/23 CCBS capital programme, giving a revised total scheme value of £3,402,600, as set out in paragraph 57 and in the project appraisal within Appendix 3
- 1.5 Recommends to Cabinet for its approval, the allocation of £1,485,000 of additional SCA funding for the thermal improvement works to the listed block at Warblington School, identified in the 2022/23 CCBS capital programme, giving a revised total scheme value of £3,489,000, as set out in paragraph 58 and in the project appraisal within Appendix 3

- 1.6 Notes that the detailed programmes of works within each budget allocation, that fall within Chief Officer financial delegations, will be approved by the Director of Culture, Communities and Business Services.
- 1.7 Notes the progress made on the Decarbonisation Programme, the forecasted reductions in carbon emissions arising from this work and the emerging work to shape a long-term strategy for climate change for the built estate.
- 1.8 Notes the update on the construction industry market conditions and associated impacts on work being delivered across the County Council's built estate.

2. Reason(s) for the decisions:

- 2.1 Hampshire County Council has one of the largest local authority led building maintenance programmes nationally. This report identifies in the region of £49.8million of new investment for the repair and maintenance of corporate and school buildings in Hampshire in 2022/23. When combined with carry forward of funding and projects from 2021/22, the total value of the anticipated programme is around £75.6million.
- 2.2 Good progress has been made in the delivery of maintenance across the estate this year. However, as anticipated, it has been necessary to prioritise HCC resource and supply chain availability to deliver projects within the Public Sector Decarbonisation Scheme (PSDS) due to the timebound nature of this funding.
- 2.3 All the programmes of work have experienced the impact of material and labour shortages on the construction industry caused by Covid-19, the EU Exit and other external factors. Property Services continues to work with its suppliers to manage the impact of delays and increased costs, to ensure value for money and minimise disruption to building users. The PSDS deadline was extended to June 2022 on several workstreams, recognising the material and labour shortages that have challenged delivery under the scheme nationally.
- 2.4 Funding for repairs and maintenance of schools was boosted in 2021/22 with an increase in Schools Condition Allocation (SCA) grant of £6million due to a change in grant allocation formula. This helped maintain momentum in the programme that continues to be impacted by cost pressures. Bringing forward additional schemes has afforded contractor visibility of the pipeline and programme contingency, reducing impacts of post contract delays.
- 2.5 High level budget allocations and individual capital schemes valued at £500,000 or more have been identified for 2022/23 and will be allocated to the highest priority works to ensure that the built estate is maintained in a

safe, compliant and operationally effective condition to support the delivery of the County Council's services.

- 2.6 The detailed programmes of work to be delivered within the budget allocations will be adjusted where necessary to match the confirmed funding; these and projects under £500,000 will be approved under Chief Officer delegations. Project appraisals for named capital schemes included in the CCBS capital programme approved in January 2022, will be brought forward at this (and future) decision days as projects develop.
- 2.7 More than £29.4million of PSDS grant funded investment will have been made in the County Council's corporate and schools' estates by June 2022. This programme of energy saving measures to reduce carbon emissions supports the County Council's climate change strategy and its declaration of a Climate Emergency. In addition, this funding will improve building condition and reduce associated health and safety risks across the estate.
- 2.8 Beyond PSDS, Property Services is also progressing an over-arching long-term strategy for climate change for the built estate to 2050, including the development of plans under three strategic themes of heat decarbonisation, low-carbon construction and built estate adaptation.

3. Other options considered and rejected:

3.1 None.

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by: -----	Date: 6 April 2022
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Councillor Steve Forster
Executive Member for Commercial Strategy, Estates
and Property

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Estates and Property
Date:	6 April 2022
Title:	Project Appraisal: Alterations and Refurbishment of Fareham Parkway
Report From:	Director of Culture, Communities and Business Services

Contact name: Rebecca Thompson

Tel: 03707 792072

Email: Rebecca.thompson@hants.gov.uk

1. The decisions:

That the Executive Member for Commercial Strategy, Estates and Property:

- 1.2 Approves the addition of the proposed capital scheme at Fareham Parkway to the 2022/23 capital programme at a total capital value of £2,500,000.
- 1.3 Approves the capital and revenue funding for the scheme as set out in this report.
- 1.4 Approves the project appraisal for the alterations and refurbishment of Fareham Parkway as set out in this report.
- 1.5 Delegates authority to make the arrangements to implement the scheme, including minor variations to the design or contract, to the Director of Culture, Communities and Business Services.

2. Reason(s) for the decision:

- 2.1 Fareham Parkway provides office accommodation for Hampshire County Council staff, it was purchased by Hampshire County Council in 2016 and is located on the outskirts of Fareham within easy access of the M27. It is a Facilities Management, managed building.
- 2.2 This report seeks to outline works to alter and refurbish the office and welfare facilities, rationalise meeting rooms and remodel the existing public facing reception and back-office areas; to address facilities and maintenance priorities, such as heating and accessibility compliance.

- 2.3 A scheme to undertake alterations and refurbishment of the Fareham Parkway building to make it fit for purpose for occupants now and in the future and meet the requirements of new ways of working.
- 2.4 Project proposals are now brought forward for approval by the Executive Member for Commercial Strategy, Estates and Property so that the project can be added to the 2022/23 capital programme to enable the scheme to be progressed.

3. Other options considered and rejected:

3.1

4. Conflicts of interest:

- 4.1 Conflicts of interest declared by the decision-maker: None.
- 4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by: ----- Councillor Steve Forster Executive Member for Commercial Strategy, Estates and Property	Date: 6 April 2022
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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Estates and Property
Date:	6 April 2022
Title:	Property Services Asset Decisions
Report From:	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact name: Rebecca Thompson

Tel: 0370 779 2072

Email: rebecca.thompson@hants.gov.uk

1. The Decisions:

- 1.1 That the proposed transactions shown in the schedule be approved.
- 1.2 That the Assistant Director Property Services, Culture, Communities and Business Services, be authorised to settle the detailed terms and conditions.

2. Reasons for the Decisions:

- 2.1 The purpose of this report is to seek approval to a series of proposed transactions which will ensure efficient and effective use of the County Council's property assets.

3. Other options considered and rejected:

- 3.1 Not Applicable

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel:

- 5.1 None

6. Any reasons for the matter being dealt with if urgent:

6.1 Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

6 April 2022

Councillor Steve Forster
Executive Member for Commercial Strategy, Estates and
Property

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Commercial Strategy, Estates and Property
Date:	6 April 2022
Title:	Business Services Group – Business Plans 2022/23
Report From:	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact name: Shaun Le Picq

Tel: 03707 790482 **Email:** shaun.lepicq@hants.gov.uk

1. The decisions:

That the Executive Member for Commercial Strategy, Estates and Property:

- 1.1 Approves the 2022/23 business plans for the Business Services Group.
- 1.2 Notes the planned application of funds of up to £64,000 from the accumulated surpluses in 2022/23 as set out in paragraph 23.
- 1.3 Notes the provision of up to £3.4 million annually for the purchase of new and replacement vehicles by Hampshire Transport Management, as set aside in the County Council's Capital Programme.

2. Reason(s) for the decision:

- 2.1 This report provides a summary of the key elements of the 2022/23 business plans for the three self-funding business units: HC3S, County Supplies and HTM. It outlines the financial and performance targets and explains the key business objectives to be achieved during the year.
- 2.2 In line with best practice, the new business plans require formal approval of the Executive Member to support the operations of the self-funding business units within the County Council's financial regulations.

2.3 In accordance with sound commercial practice, the business plans identify a range of efficiency, business improvement, customer retention and business development initiatives for 2022/23, which are closely aligned to the CCBS Departmental Strategy.

2.4 The business plans also summarise some of the key achievements during 2021/22 and the forecast financial position for the current financial year. The full 2021/22 Annual Report for the Business Services Group will be reported to Members at the Panel meeting on 14 June 2022.

3. Other options considered and rejected:

3.1 None.

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None.

4.2 Conflicts of interest declared by other Executive Members consulted: None.

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not Applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

6 April 2022

**Councillor Steve Forster
Executive Member for Commercial Strategy, Estates
and Property**